

A Parent/Carer Guide to High Needs Funding

- High Needs Funding (HNF) is money that schools can apply for to help them to support your child.
- All schools are provided with funding to meet the first £6,000 of SEN provision over the course of a year as part of their school budget.
- The LA is required to provide the school with top up funding for the costs in excess of £6,000. This is called High Needs Funding
- This is only available for children in mainstream schools and sixth form (including free schools and academies).
- Your child will have been identified as having a level of special education needs (SEN) that requires a high level of provision to be put in place.
- The school will work with you and your child, to identify the provision and interventions needed to enable your child to make progress.
- The school will make an application for HNF through the Kent Online System.
- For this application the school will ask you for your written consent and your email address or phone number, so that we can let you know the outcome.
- Once the application is received by the Local Authority it is considered by the specialist High Needs Funding Team.
- If it is agreed you will receive an email confirmation with a copy of the timetable attached or a phone call from the school and a copy of the intervention timetable provided by the school if you haven't given an email address.
- The top-up funding is agreed for one year but the provision for your child will be reviewed three times during the school year.
- If a high level of provision is still required after a year, the school will need to reapply for funding.
- The system is different for FE Colleges and Post-16 alternative registered educational providers. (Please see separate guidance).